



## OSA BOG Meeting Minutes

<b>Date:</b>	<b>Scheduled Date: 04/14//2024</b>	<b>Meeting Type: Regular</b>
<b>Time:</b>	<b>8:00 PM - 10:00 PM</b>	<b>Actual Start Time: 08:05 PM</b>
<b>Location:</b>	<b>Zoom Online Video Conference</b>	<b>Actual End Time: 10:00 PM</b>
<b>Presided By:</b>	<b>Ms. Leena Mishra</b>	
<b>Topic:</b>	<b>Regular BOG Meeting</b>	

### Invitees/Attendees:

<b>BOG Member</b>	<b>Chapter</b>	<b>Designation</b>	<b>Attendance</b>
Leena Mishra	OSA EC	President, OSA	Yes
Saradakanta Panda	OSA EC	Vice President	Yes
Santwana Dash	OSA EC	Secretary	Yes
Subhransu Mishra	OSA EC	Treasurer	Yes
Gyana Patnaik	Past President	Imm. Past President	Yes
Rani Acharya	OSA EC	Jt. Secretary	No
Siddarth Parhi	OSA EC	Jt. Treasurer	No
Satyabrata Mohanty	OSA – CA	Chapter President	Yes
Bhabani Buxi	OSA – GA	Chapter President	Yes

Supragnya Dash	OSA – Ohio	Chapter President	Yes
Dillip Behera	OSA-New England	Chapter President	Yes
Nilasundar Jena	OSA – NY/NJ	Chapter President	Yes
Mousumi Swain	OSA – Southern	Chapter President	No
Sukanta Dash	OSA – Mt Hood	Chapter President	Yes
Amulya Das	OSA – Seattle (WA)	Chapter President	No
Sanjeeb Rout	OSA – Carolinas	Chapter President	Yes
Smaranika Rout	OSA – South West	Chapter President	No
Kamala Kanta Behera	CANOSA	Chapter President	No
Manoranjan Sahoo	OSA – Chicago	Chapter President	No
Jayanti Mohapatra	OSA -- MN	Chapter President	No
Kasturee Pattnaik	OSA - MN	Chapter Vice President	Yes
Deepak Jena	OSA – Rocky Mountain	Chapter President	Yes
Girija Prasad Rout	OSA Michigan	Chapter President	Yes
Manoj Mishra	OSA DC	Chapter President	Yes
Nirakar Jena	OSA - Florida	Chapter President	Yes
Minakshi	OSA - Florida	Chapter Secretary	Yes
Vacant	OSA - MD/VA	INACTIVE	NA
Vacant	OSA - Ozark	INACTIVE	NA
Vacant	OSA - Grand Canyon	INACTIVE	NA

## **Agenda**

- Introduction / Roll Call
- BOG Member responsibilities
- Constitution Review
  - Article IX (local chapters)
- General Chapter operation brief overview
  - OSA NYNJ
  - OSA Washington DC
- Chapter Update
  - OSA Ohio
  - OSA Seattle
  - OSA -Carolinas
- Finance
  - Finance Report Submission
  - OSA's donation request
- Secretary's Desk
  - Membership Clean Up
  - Logo use

Miscellaneous

Financial support request from Mr. Tapan Mohapatra  
Annual Artist Invitation by OSA

## **Introduction**

The meeting started with a brief Meet and Greet over Zoom online video conference. The session was brought to motion by the President.

## **BOG Member responsibilities**

The team's objective is to strengthen the BOG members, organization team leaders thereby enhancing the organization as a whole. With this goal in mind, Secretary Santwana Dash started the meeting with several key responsibilities of chapter leaders. Firstly, she reminded the team about the routine responsibilities of BOG members outlined in the constitution and chapter guidelines. Secondly, she stressed the necessity of maintaining a team of four officials in the chapter to efficiently run the chapter. Together with the OSA officials, they emphasized the importance of conducting chapter elections in accordance with the established rules and guidelines of the organization. The team also discussed mentoring future chapter leaders at the local level by assigning them certain responsibilities.

President suggested maintaining an event calendar and circling in every quarter with the community members. Attendees were advised to minimize conflict with BOG meetings and OSA National programs. Furthermore, she requested the team to ensure that all OSA National programs are communicated to all

chapter members.

President Leena Mishra reiterated the significance of these points, urging BOG members to send a bi-yearly communication to all chapter members and ask them to review and update their information on the OSA website if necessary. Furthermore, she requested a timely submission of all Chapter reports and Finance accounts to the OSA treasurer to facilitate tax filing on time. The team also discussed the importance of displaying the OSA banner at every OSA event and using the OSA logo appropriately in chapter activities. Secretary Dash emphasized the importance of promoting and safeguarding cultural heritage by advocating for activities conducted in Odia. President Leena Mishra, Vice President Sarada Panda, and Treasurer Subhranshu Mishra echoed these sentiments, affirming that it's a shared responsibility for all members to adhere to and maintain.

President requested all BOG members to go over Article IX in the constitution about local chapters and post questions in the group if anything needs amendment in the upcoming GBM.

## **Proposal**

### **20% OSA fee will be kept aside from all Company Matching Requests from chapter. This excludes matching donation request for Convention - Proposal Approved by BOG Voice Vote**

This proposal was brought by the last office bearers and it was under discussion due to many other priorities it didn't go further. This office worked with the BOG members to explain the need for this.

The team went over many discussions on this topic for the last at least 3 BOG meetings. There were many questions on this deduction to which the team explained that the organization is growing and it needs adjustments from all aspects. Currently, the organization is allocating funds towards awards, festivals (RDF/Utkal Dibas), website hosting, maintenance and automation if any, technology expenses like zoom/paypal, tax help etc. However, the sole sources of income for the OSA are membership fees and profits from conventions if any. We also need to keep aside funds to mitigate risks from any unforeseen circumstances for the future. The OSA office puts in a lot of effort in order to claim these donations. As responsible members of the unified organization, we have a responsibility to periodically assess our operating income and make necessary adjustments to ensure the smooth functioning of the organization.

Based on the discussions and suggestions from the team the proposal was modified to deduct only from the matching donation amounts not from the principal amount. OSA also considered reducing the amount from 25% to 20%. Finally the following modified proposal was discussed in this meeting.

This proposal was brought to the floor to keep 20% from all matching donations from the chapter as OSA fee that will be used for OSA's operating expenses. To clarify further, if a member donated \$100 and the organization received another \$100 as a matching donation - the organization will keep \$20 (20% of matching donation) as OSA fee.

VP Sarada Panda brought a motion to the floor which had Quorum. This motion went through discussion again. There was some resistance but many of us agreed on the proposal. Treasurer Subhranshu Mishra clarified further on this. The proposal received support from the past president Gyana Pattnaik and other BOG members and was approved with a majority vote of 12 yes and 5 no, effective from January 1st, 2024.

### Voting Details:

<b>BOG Member</b>	<b>Vote</b>	<b>BOG Member</b>	<b>Vote</b>
Leena Mishra (OSA-President)	Yes	Sanjeeb Rout (OSA-Carolinas)	Yes
Sarada Kanta Pand (OSA-Vice-President)	Yes	Bhabani Buxi (OSA- GA)	No
Subhransu Mishra (OSA-Treasurer)	Yes	Nirakar Jena (OSA- Florida)	No
Santwana Dash(OSA-Secretary)	Yes	Kasturee Pattnaik (OSA-MN VP)	Yes
Gyana Patnaik (Imm. Past President)	Yes	Deepak Jena (OSA-Rocky Mount)	Yes
Manoj Mishra (OSA- Washington DC)	Yes	Nilasundar Jena (OSA-NYNJ)	No
Sukanta Dash (OSA- Mt.Hood)	Yes	Dillip Behera (OSA-OSNE)	No
Girija Prasad Rout (OSA- Michigan)	Yes	Satyabrata Mohanty (OSA- CA)	No
Supragyan Dash (OSA - Ohio)	Yes		

Following the voting process, some members expressed concern regarding the deduction from January 2024, to which the OSA Vice President and Treasurer clarified that this was a long-awaited proposal. In addition, the team had been previously informed about this proposal. On top of that, we have not received many donations since January.

### Chapter Updates:

Sanjeeb Rout from the Carolinas chapter reported a successful kids' art session for Utkala Dibasa and plans for a sports day celebration. Few other chapters shared their Utkala Dibasa celebration and other exciting details. Satya from the California chapter also reported their Utkala Dibasa celebration. President of the OSA GA chapter informed the team of their Utkala Dibasa in person celebration conducted on April 13th.

### Finance

Treasurer Subhranshu Mishra requested all chapters to provide their account details. He urged all chapter leaders to utilize the standardized Google form for any reimbursement related to chapter events. He mentioned that he is waiting on 5 chapters to complete this process.

### Secretary's Desk

Secretary Santwana Dash provided an update on the evaluation process for including member email IDs in OSA email communications. She distributed a standardized template for flyer for OSA activities and a certificate. She requested everyone use the same template for all chapter presentations and certifications.

