



OSA BOG Meeting Minutes

Date:	Scheduled Date: 12/10/23	Meeting Type: Regular
Time:	8:00 PM – 10 PM EST	Actual Start Time: 8:05 PM
Location:	Zoom Online Video Conference	Actual End Time: 9:55 PM
Presided By:	Ms. Leena Mishra	
Topic:	Regular BOG Meeting	

Invitees/Attendees:

BOG Member	Chapter	Designation	Attendance
Leena Mishra	OSA EC	President, OSA	Yes
Saradakanta Panda	OSA EC	Vice President	Yes
Santwana Dash	OSA EC	Secretary	Yes
Subhransu Mishra	OSA EC	Treasurer	Yes
Gyana Patnaik	Past President	Imm. Past President	Yes
Rani Acharya	OSA EC	Jt. Secretary	Yes
Siddarth Parhi	OSA EC	Jt. Treasurer	No
Satyabrata Mohanty	OSA – CA	Chapter President	Yes
Bhabani Buxi	OSA – GA	Chapter President	Yes
Deepak Sahoo	OSA – Ohio	Chapter President	No
Dillip Behera	OSA-New England	Chapter President	Yes
Nagesh Rajanala	OSA – NY/NJ	Chapter President	Yes
Nilasundar Jena	OSA – NY/NJ	Elected President	Yes
Mousumi Swain	OSA – Southern	Chapter President	Yes

Sukant Dash	OSA – Mt Hood	Chapter President	Yes
Amulya Das	OSA – Seattle (WA)	Chapter President	Yes
Sanjeeb Rout	OSA – South East	Chapter President	No
Smaranika Rout	OSA – South West	Chapter President	Yes
Kamala Kanta Behera	CANOSA	Chapter President	No
Manoranjan Sahoo	OSA – Chicago	Chapter President	No
Anajan Pradhan	OSA -- MN	Chapter President	Yes
Deepak Jena	OSA – Rocky Mountain	Chapter President	Yes
Girija Prasad Rout	OSA Michigan	Chapter President	Yes
Manoj Mishra	OSA DC	Chapter President	No
Vacant	OSA - MD/VA	INACTIVE	No
Vacant	OSA - Ozark	INACTIVE	No
Vacant	OSA - Grand Canyon	INACTIVE	No
Vacant	OSA - Florida	INACTIVE	No

Agenda

- Introduction / Roll Call
- Chapter Update
 - Mt hood
 - Rocky Mountain
 - Ohio
 - Seattle chapter
- Introduce NYNJ Elected Chapter EC
- Convention guideline Approval
- Tax invoice approval
- OPLI update
 - OPLI conference in Odisha
 - Invoice reimbursement
- Election update
 - Florida Election
 - MN Election
- Miscellaneous
 - All staff meeting in 3rd week of january
 - Convention Guest

- Open floor

Introduction

The meeting started with a brief Meet and Greet over Zoom online video conference. The session was brought to motion by the President. The session began with a small number of participants, but as time passed, more people joined the meeting.

Chapter Update

As the organization has expanded beyond its initial size, the EC team is currently focused on strengthening the organization's foundation. Collaborating with BOG members and committee leads, our team is actively structuring a framework for improved operations. We are engaging with committee members to appoint passionate volunteers and guide them in assuming leadership roles for the organization's future. Similarly, we are dedicated to understanding the operations of each chapter, with the aim of establishing a standardized plan to operate cohesively as a unified system. This involves sharing knowledge and mutual support among chapters. Towards this effort, we are trying to understand the unique aspects of each chapter's operations and subsequently providing tailored recommendations. Due to time constraints, we opted to learn more about the specifics of four chapters during this month's chapter briefing. to share their chapter operational method to establish a standardized process for the betterment of the organization. So that we all feel that we all are one operating one system and we are aligned.

Mt. Hood

Sukanta Dash From Mt Hood chapter described their annual events in the chapter.

Rocky Mountain

The Chapter representative of Rocky Mountain Deepak Jena mentioned that their chapter is currently doing 2 events and those are operating under OSA's banner and financial accounts.

Ohio

The chapter representative of Ohio was not present - so we will add this to a future session.

Seattle

Amulya Das From Seattle chapter highlighted their chapter operation that this chapter celebrates multiple events (more than 5) over the year. They also have chapter youth handling all the chapter events. In the future meetings we will learn little more about the OSA's accounting of these events.

Nila Sundar Jena, newly elected president of NYNJ chapter described their chapter operation and how the chapter has their regular 5 or 6 annual activities hosted under OSA's banner and under OSA's financial accounts.

President Leena Mishra shared her vision to operate the chapters aligned with OSA's mission and under a more or less standard process. There must be one OSA Chapter Account, every chapter should use osa's chapter account for osa's hosted events only. Every Chapter should have at least four chapter officials (recommended) to facilitate the seamless operation of the chapter.

Introduce NYNJ Elected Chapter EC

Mr Nagesh Rajnala completed his tenure and Introduced the new president of NYNJ to the BOG .All the BOG members welcomed Nilasundar as the chapter representative of NYNJ. He introduced all the chapter officials and his vision for the upcoming years.

Convention guideline Approval

In a separate initiative over the past two months, the OSA Executive Committee has collaborated with the OSA Convention Committee, a three-member team appointed by the OSA EC. Their joint efforts have focused on reviewing the current convention guidelines, identifying any gaps, and implementing updates to address these gaps. Vice President Sarada Kanta Panda has shared the document with the Board of Governors (BOG). He has requested all BOG members to thoroughly review the updated convention guideline, which were distributed to them a week earlier, and provide feedback.

Tax invoice approval

For the fiscal year 2021-2022, the treasurer received an invoice amounting to \$2200.00 from the tax filing consultant for their services in assisting with the organization's tax filing. The treasurer communicated this information to the Board of Governors (BOG) and indicated the intention to seek email approval from them for the disbursement of the funds.

OPLI update

The secretary reported on the recently held OPLI conference, which took place in Odisha on December 3rd. The OPLI team invested significant effort in planning all the details and mobilizing volunteers to ensure the success of the event in BBSR, Odisha. The primary objective of the conference was to raise awareness about the importance of public libraries, both at the state and gram panchayat levels.

Furthermore, the secretary shared insights into the communication process, indicating that the OSA PRO played a key role in inviting dignitaries from Odisha. The president also mentioned that the OPLI team is expected to submit an invoice in the coming month, and approval will be sought for the disbursement of funds accordingly.

Election update

- **Florida Election**

Vice President Sarada Kanta Panda informed the team that we have scheduled a kickoff meeting with the FL chapter election committee to provide detailed insights into the chapter election roadmap.

- **MN Election**

Anjan Pradhan, the President of the Minneapolis Chapter, briefed the BOG on the recent election of the Minnesota chapter. He also informed that elected candidates are uncontested. The current president's term is set to end on December 31st, and starting from January, the newly elected team will assume their positions. Here are the elected team members of the MN Chapter:

President: Jayanti Mohapatra

Vice President: Kasturee Pattnaik

Secretary: Dharitri Mishra

Treasurer: Padmalochan Patnaik

Miscellaneous

All staff meeting in next month

President Leena Misra stated that there is a plan for a comprehensive all-staff meeting, including Board of Governors (BOG) members and all committee representatives. The objective is to brief the team on the organizational plan for the year and to share the initiatives of each committee, ensuring alignment with the organization's mission.

Convention Guest

Vice president Sarada Kanta Panda asked all the BOG to share their suggestions for inviting guests for the upcoming OSA convention. The convention guest suggestion form has been shared with all the OSA members.

Open Floor

Southern Chapter president Mousumi Swain requested all the BOG members to share the information in the chapter about the registration for the Nashville convention 2024. OSNE President had some questions about the donation matching and accounting, President Leena Misra explained how it should work from the organizational standpoint. She also emphasized the significance of BOG members' attendance at the Board of Governors (BOG) meetings and requested everyone to mark their calendar and dedicate two hrs each month for this.

Action Item

- Treasurer will send the tax consultant fee invoice to BOG members email approval.
- Have meetings with the Florida Election Committee for the Florida Chapter Election.

Note: prepared by Secretary, in collaboration with EC.