



OSA BOG Meeting Minutes

Date:	09/10/2023	Meeting Type: Regular
Time:	8:00 PM – 10 PM EST	Actual Start Time: 8:00 PM EST
Location:	Zoom Online Video Conference	Actual End Time: 10:03 pm EST
Presided By:	Ms. Leena Mishra	
Topic:	Regular BOG Meeting	

Invitees/Attendees:

BOG Member	Chapter	Designation	Attendance
Leena Mishra	OSA EC	President, OSA	Yes
Saradakanta Panda	OSA EC	Vice President	Yes
Santwana Dash	OSA EC	Secretary	Yes
Subhransu Mishra	OSA EC	Treasurer	Yes
Gyana Patnaik	Past President	Imm. Past President	No
Rani Acharya	OSA EC	Jt. Secretary	Yes
Siddarth Parhi	OSA EC	Jt. Treasurer	No
Satyabrata Mohanty	OSA – CA	Chapter President	Yes
Bhabani Buxi	OSA – GA	Chapter President	Yes
Deepak Sahoo	OSA – Ohio	Chapter President	Yes
Bishwa Bhusan Sahoo	OSA – New England	Chapter President	No
Nagesh Rajanala	OSA – NY/NJ	Chapter President	Yes
Mousumi Swain	OSA – Southern	Chapter President	Yes

Seema Choudhury	OSA – Mt Hood (OR)	Chapter President	Yes
Sukant Dash	OSA – Mt Hood	Elected President	Yes
Debashis Mishra	OSA – Mt Hood	Elected Treasurer	Yes
Manoj Sharma	OSA – Mt Hood	Elected Secretary	Yes
Amulya Das	OSA – Seattle (WA)	Chapter President	Yes
Sanjeeb Rout	OSA – South East	Chapter President	Yes
Smaranika Rout	OSA – South West	Chapter President	Yes
Kamala Kanta Behera	CANOSA	Chapter President	No
Manoranjan Sahoo (Interim)	OSA – Chicago	Chapter President	no
Anajan Pradhan	OSA -- MN	Chapter President	Yes
Deepak Jena	OSA – Rocky Mountain	Chapter President	Yes
Sunil Pattnaik	OSA - Michigan	Chapter President	Yes
Girija Prasad Rout	OSA Michigan	Elected President	Yes
Manoj Mishra	OSA DC	Chapter President	Yes
Vacant	OSA - MD/VA	INACTIVE	No
Vacant	OSA - Ozark	INACTIVE	No
Vacant	OSA - Grand Canyon	INACTIVE	No
Vacant	OSA - Florida	INACTIVE	No

<u>Committee Name</u>	<u>Member Name</u>	<u>Attendance</u>
Grievance	Ashutosh Dutta	No
Grievance	Eva Mohanty	No
Grievance	Sourya Mohapatra	No
Legal Counsels	David Joseph Sullivan	Yes
Legal Counsels	Goutam Patnaik	Yes
PRO (Public Relation Office)	Sunil Sabat	Yes

PRO (Public Relation Office)	Prashanta Padhy	Yes
PRO (Public Relation Office)	Pramod Mahapatra	Yes
Advisory	Bigyani Das	No
Advisory	Gopal Krishna Mohapatra	Yes
Advisory	Lalatendu Mohanty	No
Advisory	Ipsita Mahapatra	Yes

Agenda

- Introduction / Roll Call
- Chapter Update
- Budget Approval for Upcoming Year
- Florida Chapter
- Miscellaneous
 - Tax Filing
 - 2024 Convention Update
 - Membership Update / Database sync
 - Chapter Report for Utkarsha
- Committee Introduction
 - Advisory committee
 - Grievance Committee
 - Legal Counsels
 - PRO Team

Round Table

Introduction

This was a well attended session. The meeting started with a brief Meet and Greet over Zoom online video conference. The session was brought to motion by the President. Along with other members, incoming president of Michigan and Mt. Hood was in attendance.

Chapter Update

The outgoing chapter president of Michigan Mr. Sunil Pattnaik and Mt. Hood Ms. Seema Choudhury invited their newly elected office bearers to the BOG meeting and introduced them to the team of BOG. Mrs. Seema Choudhury also introduced their incoming vice president, treasurer and secretary to the team.

Georgia chapter president updated the team that in person dedicated RDF was conducted in Georgia on August 26th with active participation from the neighboring chapters, South East and Southern Chapter.

Budget Approval for Upcoming Year

Treasurer Subhransu Mishra shared the annual budget of OSA to the team and presented the line items including expenses and incomes to the team for review. Executive team also mentioned that this information will be sent to the BOG members in email along with a brief description on the line items. In the next BOG, the Treasurer will call for the approval process.

Florida Chapter

Mr. Manoj Mishra informed the team that he has not received any response from the party following his previous email. The BOG team reached a consensus to send Mrs. Mishra another email, focusing on starting the FL chapter election process and requesting her support in this matter.

Miscellaneous

Tax Filing

The team members who have outstanding chapter financial reports were reminded, emphasizing the need to submit them promptly to facilitate the tax filing process.

2024 Convention Update

Vice president Saradakanta Panda updated the team that he is currently working with the convention team to create the 2024 Convention website. He also updated the team that we created a diverse and experienced convention team who will be working alongside the 2024 convention team. Along with helping the 2024 convention committee, this committee will also work to streamline a few convention processes and simplify a few convention tasks for the future..

Membership Update / Database sync

The President informed us that after the website transition we see some issues with the current membership database - and the team is currently working to resolve those issues. When necessary the team will reach out to the BOG officials to validate information.

Chapter Report for Utkarsha

It was reminded to the team to send the chapter report using the provided template by 14th of September to have it published in the Fall Edition of Utkarsha.

Committee Introduction

Advisory committee

Due to some issues, all these committee members couldn't make it possible to join. Though we missed a few members, two of our committee members joined the call. They contributed their valuable insights on few of the current processes. The EC team has maintained a strong connection with them throughout and has consistently sought their advice when facing various situations. Both the advisory members appreciate the effort of making single-channel communication.

Grievance Committee

Due to some issue this team could not make it this time - we will introduce them in the next BOG call.

Legal Counsels -

Both team members joined the call and introduced themselves to the team. The President advised the BOG team to contact Legal counsels if they have any questions and also announced that a Constitution Review committee will be established soon to collaborate with the legal counsels. This initiative is in response to the fact that more than 10 years have passed since the last review.

PRO (Public Relation Office) Team

All the three team members joined the call and introduced them to the BOG team. The goal of the team is to establish a single communication point for the organization.

Round Table

The President provided the BOG team with an overview of ongoing tasks across various fronts, including website development, membership database validation, OSA's hosting resources, the establishment of the 2024 convention website, meetings with committees to finalize closure reports, and the request for a committee roadmap outlining plans for the next two years.

The team discussed a few miscellaneous issues at the chapter level and realized a need for more communication for the team members. It was decided that an informal optional gathering would take place later this month to gain a better understanding of routine operations and to brainstorm ideas for addressing any existing gaps.

General Topics

Action Item

- Treasurer will share the proposed annual budget with the BOG team for review
- Manoj Mishra to send an email notifying the follow up action to Mrs. Mishra of FL.

Note: prepared by Secretary, in collaboration with EC.