



OSA BOG Meeting Minutes

Date:	08/13/2023	Meeting Type: Regular
Time:	8:00 PM – 10 PM EST	Actual Start Time: 8:00 PM EST
Location:	Zoom Online Video Conference	Actual End Time: 9:45 pm
Presided By:	Ms. Leena Mishra	
Topic:	Regular BOG Meeting	

Invitees/Attendees:

BOG Member	Chapter	Designation	Attendance
Leena Mishra	OSA EC	President, OSA	Yes
Saradakanta Panda	OSA EC	Vice President	Yes
Santwana Dash	OSA EC	Secretary	Yes
Subhransu Mishra	OSA EC	Treasurer	Yes
Gyana Patnaik	Past President	Imm. Past President	Yes
Rani Acharya	OSA EC	Jt. Secretary	No
Siddarth Parhi	OSA EC	Jt. Treasurer	Yes
Satyabrata Mohanty	OSA – CA	Chapter President	No
Bhabani Buxi	OSA – GA	Chapter President	No
Deepak Sahoo	OSA – Ohio	Chapter President	No
Bishwa Bhusan Sahoo	OSA – New England	Chapter President	Yes
Nagesh Rajanala	OSA – NY/NJ	Chapter President	Yes
Mousumi Swain	OSA – Southern	Chapter President	Yes

Seema Choudhury	OSA – Mt Hood (OR)	Chapter President	No
Amulya Das	OSA – Seattle (WA)	Chapter President	No
Sanjeeb Rout	OSA – South East	Chapter President	No
Smaranika Rout	OSA – South West	Chapter President	Yes
Kamala Kanta Behera	CANOSA	Chapter President	No
Manoranjan Sahoo (Interim)	OSA – Chicago	Chapter President	Yes
Anajan Pradhan	OSA -- MN	Chapter President	No
Deepak Jena	OSA – Rocky Mountain	Chapter President	No
Sunil Pattnaik	OSA - Michigan	Chapter President	No
Manoj Mishra	OSA DC	Chapter President	Yes
Vacant	OSA - MD/VA	INACTIVE	No
Vacant	OSA - Ozark	INACTIVE	No
Vacant	OSA - Grand Canyon	INACTIVE	No
Vacant	OSA - Florida	INACTIVE	No

<u>Committee Name</u>	<u>Member Name</u>	<u>Attendance</u>
Editorial	Smita Panda	Yes
Editorial	Chinmayee Mohanty	Yes
Editorial	Jhinu Chhotray	Yes
Editorial	Sumedha Jena	Yes
Membership	Rashmita Baral	Yes
Membership	Sarthak Das	Yes
Membership	Jayabrata Tripathy	No
Membership	Veena Gupta	Yes
Membership	Sasmita Satpathy	No
membership	Biswajita Ray Samal	No

Website	Umesh Rath	Yes
Website	Bapi Behera	No

Agenda

- Introduction / Roll Call
- Chapter President and their term / election due
 - Chapter official email
 - Website update
 - Chapter Status / financial Report
- Florida chapter
- 2025 Convention
- Committee Introduction
 - Editorial Committee
 - Membership Committee
 - Website Team
- Round Table

Introduction & Roll Call

The meeting started with a brief Meet and Greet over Zoom online video conference. The session was brought to motion by the President. The attendance for this session was lower, with a significant number of participants having provided advance notice of their inability to join due to either chapter events or personal commitments. Along with other members, Siddarth Parhi, the Joint Treasurer, introduced himself and expressed his eagerness to collaborate with the treasurer on OSA finances or any other related matter.

- **Chapter President and their term / election due**

Mr. Manoranjan, the interim chapter president of Chicago, delved into his involvement in chapter events and outlined plans for future activities. He highlighted the recent convention and participation in India Day events, while also revealing the preparations underway for an upcoming picnic. Additionally, he shared insights about the ongoing efforts to form an election team for the October 2023 elections. Mr. Manoranjan left the call after his update.

We went over the round table to ask the chapter leaders present about their term and preparation of election if any.

- **Chapter official email / Website update**

We kindly ask all Board of Governors (BOG) members to collaborate with the secretary in resetting their official OSA email IDs, and to utilize the official OSA chapter email for all communications pertaining to OSA matters. On another note, we urge the chapter officials to review the website and suggest any necessary updates for any static content.

- **Chapter Status / financial Report**

A brief discussion took place among the attendees regarding leadership roles within the chapter, highlighting the importance of occupying essential positions such as Vice President, Secretary, and Treasurer. All chapter leads were recommended to fill up these roles if they are currently vacant.

Treasurer Subhramsu Mishra made an appeal to the team to provide the chapter financial report as soon as possible so that OSA can file the tax. So far 4 chapters (Chicago, Mt. Hood, DC, Southern) have yet to provide the report. He informed us that based on the information he received from the previous team, there is an outstanding tax filing yet to be completed. The process is presently running on a 3-month extension that we need to file soon.

Florida chapter

Before discussing the pending issue of the chapter president asked the members to confirm that we all agree that we all consider Florida as a OSA chapter and currently in Inactive status. All members in attendance agreed to the above point.

The last communication to the FL chapter was discussed again and was agreed to send a reminder to the group.

2025 Convention

OSA SouthWest Chapter president Smaranika Rout submitted the request to host the 2025 Convention. She presented this proposal in the past interim BOG meeting and she was requested to mention it again in the regular BOG meeting. Couple of the senior members of that chapter also sent requests to host the 2025 convention.

DC chapter president Manoj Mishra raised a question on how OSA decides on the convention to which EC along with other members responded that in situations involving multiple requests, the matter is handed over to the convention committee. This committee evaluates various aspects of the requests to determine the convention's location and will proceed with approval accordingly.

Committee Introduction

All the members of the Editorial committee were present in the meeting. They introduced themselves to the team. They mentioned that they are going to have their first publication on 29th of September because of that they need cooperation from all the BOG members.

Except two members, all other membership committee members joined the call and introduced themselves to the team. Currently, they are engaged in creating flyers and a few other additional assignments. Soon, they intend to contact all members to solicit support to enhance the organization's membership base.

Website Committee member Umesh Rath joined the call. We all agreed to go over the website and make the simple content update initially and later we will make the functionality change. For now we will start doing the update ourselves and later if we come across any challenge we will involve a third party company.

General Topics

Action Item

- Update OSA website to include Florida as a chapter and list it as inactive.
- Start working on the Chapter Reports/EC reports for the upcoming publication on 29th of September.
- Please send the Chapter financial reports to the treasurer (pending chapters)

- *Note: prepared by Secretary, in collaboration with EC.*

